



भारत सरकार  
Govt. of India

Ministry of Skill Development & Entrepreneurship (DGT)

राष्ट्रीय कौशल प्रशिक्षण संस्थान (एनएसटीआई - महिला)  
NATIONAL SKILL TRAINING INSTITUTE (WOMEN)

डकोपगिरी - तुरा (मेघालय) - 794101

DAKOPGRE- TURA MEGHALAYA - 794101

Website: www.nstiwtura.dgt.gov.in

Email: nsti.tura@gmail.com

No: A-44/33/2022-O/o NSTI(W) TURA /613

Date: 22/08/2022

**Office Order/ कार्यालय आदेश**

With reference to the email Dated: 22/08/2022 received from Capacity Building Unit, MSDE, New Delhi.

MSDE will felicitate 24 hours Digital Training on Ms Office including Ms word, Excel, power point, Outlook etc. to all the Central Govt employees of all Ministries and Departments. The 24 hours module is divided into Basic and Advanced Module of 12 hours each which is a Self learning, Self assessment and Self certification module.

In this regard, the following Group A/B/C officials of NSTI(W) - Tura under MSDE ecosystem shall undergo the said Online Capacity Building training in MS Office suite.

Sl No	Name with Designation	Mobile No	Email ID
1	Ajaipal Singh Somvanshi	9838446290	ajaipal.somvanchi67@nic.in
2	Darisa Lang Kharwanlang	7005761439	darisa.kharwanlang@gov.in
3	Chengme M Marak	8837339441	chengme.m1430@dgt.gov.in
4	Gourav Rai Bhuyan	7005396460	gourav.raibhuyan@gov.in
5	Aparna Chanda	9089960405	aparna.chanda@gov.in
6	Ganesh Kar	9089923675	ganesh.kar@gov.in
7	Niva Kundu	9862504371	nivakundu@dgt.gov.in
8	Nripendra Ch Saha	9862190304	nripendra.dgt@nic.in
9	Dewan Ch Marak	8974950431	dewan.dgt@nic.in
10	Kretarson M. Sangma	9862815133	kretarson.dgt@nic.in
11	Femina Ch. Sangma	8014231388	femina.dgt@nic.in

Therefore all the above mentioned officials are requested to login onto the portal with your mobile number on the link below and commence your training program. The deadline to finish the training module and download both certificates is 31 / 08/2022.

Link to the portal is [ <https://diversityskilling.azurewebsites.net/> | Microsoft Skill India Program ([diversityskilling.azurewebsites.net](https://diversityskilling.azurewebsites.net/))

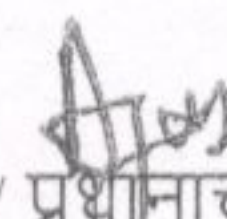
Officials need to sign in using Mobile number after signing in you are required to fill in your name in the Profile . Your certificate will be generated with this name only

After finishing the 24 hours online training, you are kindly requested to upload your both certificates and submit your feedback on the google form below for the perusal of this Ministry: [ <https://forms.gle/FTFBVVTm4wh9TxKcA> | <https://forms.gle/FTFBVVTm4wh9TxKcA> ]

  
Principal/ प्रधानाचार्य

Copy to:

1. The RD/HOD for NSTI(W) - Tura, RDSD&E, Guwahati for kind information please.
2. All Concern officials for NSTI (W) - Tura for kind information and necessary action
3. Website Nodal, NSTI(W) - Tura with an instruction to upload the same in institute website.

  
Principal/ प्रधानाचार्य